
SECTION 016000 – MATERIALS AND EQUIPMENT, DELIVERY, STORAGE, AND HANDLING

Latest Update: 08-09-2020 See Underlined Text for Edits.

(A/E shall edit specifications and blue text in header to meet project requirements. This includes but is not limited to updating Equipment and/or Material Model Numbers indicated in the specifications and adding any additional specifications that may be required by the project. Also turn off all “Under Lines”)

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements governing the Contractor's selection of products for use in the Project.

1.3 DEFINITIONS

- A. Definitions used in this Article are not intended to change the meaning of other terms used in the Contract Documents, such as "specialties," "systems," "structure," "finishes," "accessories," and similar terms. Such terms are self-explanatory and have well-recognized meanings in the construction industry.

1. "Products" are items purchased for incorporation in the Work, whether purchased for the Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
 - a. "Named Products" are items identified by the manufacturer's product name, including make or model number or other designation, shown or listed in the manufacturer's published product literature that is current as of the date of the Contract Documents.
 - b. "Foreign Products," as distinguished from "domestic products," are items substantially manufactured (50% or more of value) outside the United States and its possessions. Products produced or supplied by entities substantially owned (more than 50%) by persons who are not citizens of, nor living within, the United States and its possessions are also considered to be foreign products.
2. "Materials" are products substantially shaped, cut, worked, mixed, finished, refined or otherwise fabricated, processed, or installed to form a part of the Work.
3. "Equipment" is a product with operational parts, whether motorized or manually operated, that requires service connections, such as wiring or piping.

1.4 SUBMITTALS:

- A. All submittals shall comply with the requirements in the “SUBMITTALS” section.

1.5 QUALITY ASSURANCE

- A. Source Limitations: To the fullest extent possible, provide products of the same kind from a single source.
1. When specified products are available only from sources that do not, or cannot, produce a quantity adequate to complete project requirements in a timely manner, consult with the University to determine the most important product qualities before proceeding. Qualities may include attributes, such as visual appearance, strength, durability, or compatibility. When a determination has been made, select products from sources producing products that possess these qualities, to the fullest extent possible.
- B. Compatibility of Options: When the Contractor is given the option of selecting between two (2) or more products for use on the Project, the product selected shall be compatible with products previously selected, even if previously selected products were also options.
- C. Foreign Product Limitations: Except under one or more of the following conditions, provide domestic products, not foreign products, for inclusion in the Work:
1. No available domestic product complies with the Contract Documents.
 2. Domestic products that comply with the Contract Documents are available only at prices or terms substantially higher than foreign products that comply with the Contract Documents.
- D. Nameplates: Except for required labels and operating data, do not attach or imprint manufacturer's or producer's nameplates or trademarks on exposed surfaces of products that will be exposed to view in occupied spaces or on the exterior.
1. Labels: Locate required product labels and stamps on concealed surfaces or, where required for observation after installation, on accessible surfaces that are not conspicuous.
 2. Equipment Nameplates: Provide a permanent nameplate on each item of service-connected or power-operated equipment. Locate on an easily accessible surface that is inconspicuous in occupied spaces. The nameplate shall contain the following information and other essential operating data:
 - a. Name of product and manufacturer.
 - b. Model and serial number.
 - c. Capacity.
 - d. Speed.
 - e. Ratings.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products according to the manufacturer's recommendations, using means and methods that will prevent damage, deterioration, and loss, including theft.

1. Schedule delivery to minimize long-term storage at the site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to assure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to the site in an undamaged condition in the manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products upon delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.
5. Store products at the site in a manner that will facilitate inspection and measurement of quantity or counting of units.
6. Store heavy materials away from the Project structure in a manner that will not endanger the supporting construction.
7. Store products subject to damage by the elements above ground, under cover in a weather tight enclosure, with ventilation adequate to prevent condensation. Maintain temperature and humidity within range required by manufacturer's instructions.

PART 2 – PRODUCTS

2.1 PRODUCT SELECTION

- A. General Product Requirements: Provide products that comply with Contract Documents that are undamaged and new at time of installation.
 1. Provide products complete with accessories, trim, finish, safety guards, and other devices and details needed for complete installation and intended use and effect.
 2. Standard Products: Where available, provide standard products of types that have been produced and used successfully in similar situations on other projects.
 3. Where products are accompanied by the term as selected, University will make selection.
 4. Where products are accompanied by the term match sample, sample to be matched is University's.
 5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
- A. General Compliance Requirements: Compliance requirements for individual products, as indicated in Contract Documents, are multiple in nature and may include generic descriptions, performance requirements, compliance with reference standards, conformance with graphic details and other similar forms and methods of indicating requirements, all of which must be complied with.
- B. Procedures for Selecting Products: Contractor's options for selecting products are limited by Contract Document requirements, and are not controlled by industry traditions or procedures experienced by Contractor on previous construction projects.

- C. Products specified by Reference Standards, Codes and Regulations: Select from among products which can be shown to comply to referenced documents.
- D. Products specified by Naming Products and Manufacturers: Select from among products listed.
- E. Products specified by naming one (1) Manufacturer's Product as the Basis-of-Design with Reference to Other Manufacturers: Select either the specified Basis-of-Design product or an approved comparable product by one of the other named manufacturers.
 - 1. Comply with provisions in Comparable Products Article to obtain approval for use of a comparable product by one of the named manufacturers.
- F. Products specified by naming one (1) Manufacturer's Product and Indicating Option of Selecting Comparable Products by stating or Approved Equivalent or similar language: Select either the specified product or an approved comparable product.
 - 1. Comply with provisions in Comparable Products Article to obtain approval for use of an unnamed comparable product by another manufacturer.
- G. Visual Matching Specification: Where Specifications require matching an established Sample, select a product that complies with requirements and matches University's sample. University's decision will be final on whether proposed product matches satisfactorily.
- H. Visual Selection Specification: Where Specifications include the phrase as selected from manufacturer's standard colors, patterns, textures or similar phrase, select a product that complies with other specified requirements. University will select color, pattern, and texture.
 - 1. Standard Range: Where Specifications include the phrase standard range of colors, patterns, textures or similar phrase, University will select color, pattern, or texture from manufacturer's product line that does not include premium items.
 - 2. Full Range: Where Specifications include the phrase full range of colors, patterns, textures or similar phrase, University will select color, pattern, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

- A. Where Basis-of-Design products are specified by name, submit the following, in addition to other required submittals, to obtain approval of a comparable product by one (1) of the named manufacturers:
 - 1. Evidence that the proposed product does not require extensive revisions to the Contract Documents that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
 - 2. Detailed comparison of significant qualities of proposed product with the Basis-of-Design product in the Specifications. Significant qualities include attributes such as

- performance, weight, size, durability, serviceability, visual effect, and specific features and requirements indicated.
- 3. Evidence that proposed product provides specified warranty.
- 4. List of similar installations for completed projects with project names and addresses and names and addresses of Universities, if requested.
- 5. Samples, if requested.

PART 3 - EXECUTION

3.1 INSTALLATION OF PRODUCTS

- A. Comply with manufacturer's instructions and recommendations for installation of products in the applications indicated. Anchor each product securely in place, accurately located and aligned with other Work.
 - 1. Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- B. Install products in accordance with the execution's sections of the Project Manual.

END OF SECTION 016000