

PROJECT DESCRIPTION SHEET

| | | | | |
|-----------------|-------|-----------|-----------------|-------------|
| DESIGN PHASE | __ DD | __ 95% CD | __ 100% CD | DATE: _____ |
| PROJECT: | _____ | | PROJECT NUMBER: | _____ |
| FACILITY: | _____ | | | |
| ARCHITECT: | _____ | | | |
| ENGINEERS: | _____ | | | |
| | _____ | | | |
| A. DESCRIPTION: | _____ | | | |
| | _____ | | | |
| B. OCCUPANCT: | _____ | | | |
| | _____ | | | |

| C. | Gross Area (SF) | Net Assignable Area (SF) | Perimeter Walls (SF) |
|----------------|-----------------|--------------------------|----------------------|
| Basement | | | |
| Floor 1 | | | |
| Mezzanine | | | |
| Floor 2 | | | |
| Floor 3 | | | |
| | | | |
| | | | |
| Penthouse | | | |
| Covered Atrium | | | |
| | | | |
| Totals | | | |

D. TOTAL VOLUME: _____ cubic feet

E. EFFICENCY:

$$\frac{\text{Assignable Area}}{\text{Gross Area}} = \text{_____} \times 100 = \text{_____} \% \text{ E Eff.}$$

$$\frac{\text{Gross Area}}{\text{Assignable Area}} = \text{_____} \% \text{ Efficiency Factor.}$$

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F. REMARKS: _____

G. HANDICAPPED: _____

H. ASBESTOS REMOVAL REQUIRED: _____

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CONSTRUCTION

| | |
|----------------------------|---|
| 1. Foundation | |
| 2. Structural | |
| 3. Exterior Walls | |
| 4. Partitions | |
| 5. Floors | |
| 6. Floors Finish | |
| 7. Ceilings | |
| 8. Roof | |
| 9. Roof Finish | |
| 10. Wall Finish | |
| 11. Doors & Frames | |
| 12. Windows | |
| 13. Toilet Room Partitions | |
| 14. Plumbing | ___ Total # of Fixtures ___ WC ___ SH ___ DF ___ LAV ___ ___ LAV ___ SS ___ UR ___ OTHER ___ |
| 15. Sewers | Sanitary: Storm: Septic: |
| 16. Water Supply | |
| 17. Fire Protection | |
| 18. Heating | |
| 19. Heating Plant | |
| 20. Ventilation | |
| 21. Air Conditioning | Tons: % |
| 22. Electric | |
| 23. Special Electric | |
| 24. Site Electric | |
| 25. Elevators | |
| 26. Parking Lots | |
| 27. Roads | Curbs: |
| 28. Walks & Steps | |
| 29. Built-in Equipment | |
| 30. Site Specialties | |
| | |
| | |

SKETCH