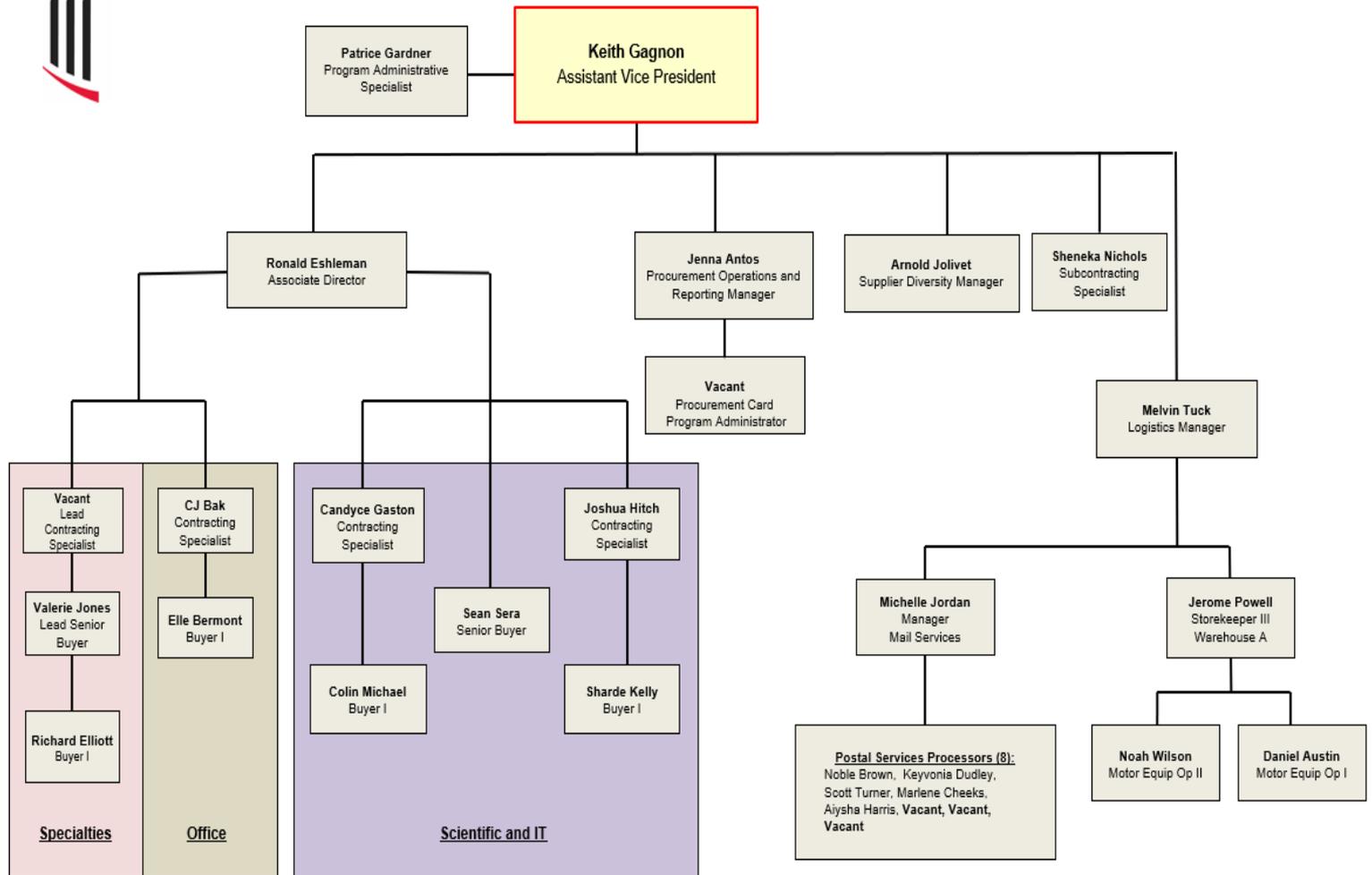


An illustration in shades of blue and orange depicting a business meeting. A woman in a light blue top sits on the left, looking towards a man in an orange shirt who is pointing at a large screen displaying a line graph. Another man in an orange shirt stands on the right, pointing at a globe icon. In the foreground, a man in an orange shirt is seated at a laptop, and a woman in a light blue top is seated at another laptop. The background features a large globe with various icons: a factory, a truck, a gear, and a chain link. The text "STRATEGIC SOURCING AND ACQUISITION SERVICES" is overlaid in a blue box with white text.

**STRATEGIC  
SOURCING AND  
ACQUISITION  
SERVICES**



## Strategic Sourcing and Acquisition Services Organizational Chart

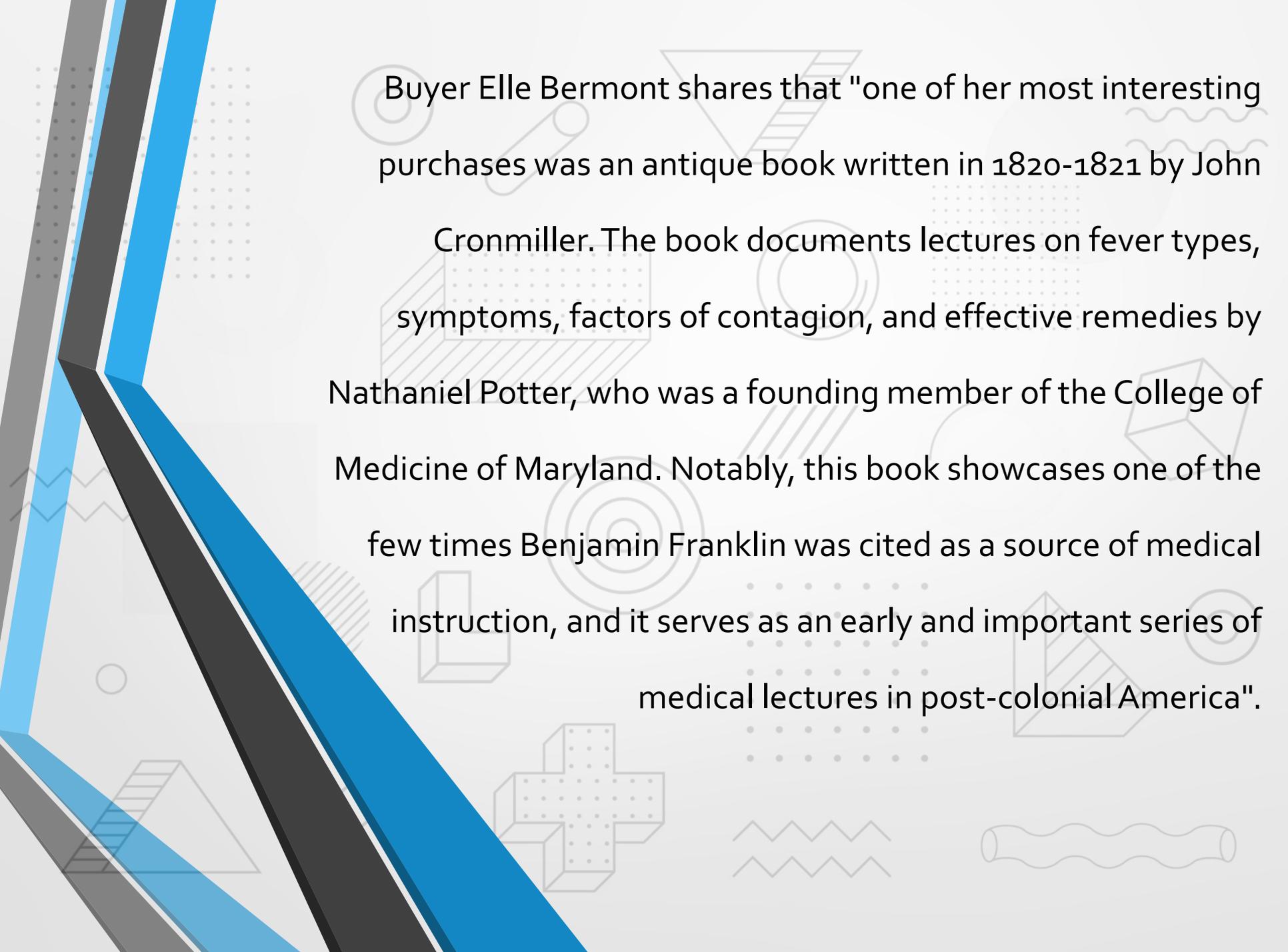


Over Keith's 20+ years of his Procurement career, he has helped procure everything from small office supplies such as pencils to big buildings and defense weapon systems!

Keith Gagnon

Assistant Vice President





Buyer Elle Bermont shares that "one of her most interesting purchases was an antique book written in 1820-1821 by John Cronmiller. The book documents lectures on fever types, symptoms, factors of contagion, and effective remedies by Nathaniel Potter, who was a founding member of the College of Medicine of Maryland. Notably, this book showcases one of the few times Benjamin Franklin was cited as a source of medical instruction, and it serves as an early and important series of medical lectures in post-colonial America".

# Scientific / Information Technology Contracting Specialist Joshua Hitch

The Scientific group supports the research, clinical, and teaching needs of the University through the acquisition of scientific supplies, equipment, and services. These procurements include such items as HPLC equipment, centrifuges, spectrophotometers, microscopes, dental handpieces, chemicals, biologicals, and diagnostic equipment. Services can include maintenance and repair of instrumentation, diagnostic laboratory testing services, annual certifications, and calibrations.

Josh was the Buyer who purchased Baboons in which UMB used to test the pig heart transplant!





# Specialties Buyer Richard Elliott

The Specialty Contracting group supports the administrative and business needs of the University through soliciting competitive bids and proposals, and administering the contracts in place, including conference services, consulting services, insurance, leases, library services, parking services, printing, special events management, student health insurance, subscriptions, and travel management.

Since being at UMB Rich has procured event space for a conference held in Dubai at the Tower Plaza Hotel for Dr. Silverman and the School of Medicine!

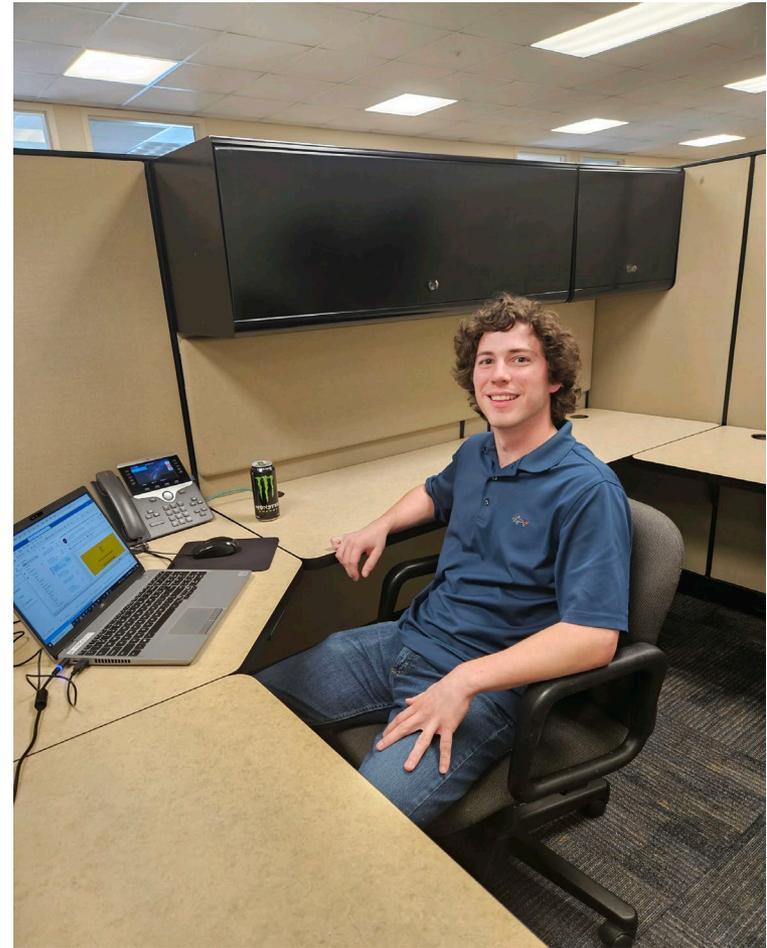


# PROCUREMENT FUN FACT

Senior Buyer Valerie Jones and the Specialties Group has been actively responsible for overseeing contracts with Sons of Phoenix, We Our Us, The Peace Team, and other organizations to clean up the local UMB community as apart of UMB's Safe Streets Initiatives

# Scientific / Information Technology Group Buyer Colin Michael

The Information Technology Group provides procurement services for computer hardware, software, IT consulting services, telecommunications, and security equipment.



# Office Equipment / Services Contracting Specialist CJ Bak

The Office Equipment Group provides procurement services for furniture, office equipment and supplies, janitorial supplies, signage, communications (i.e., pagers, telephone, cellular), temporary office help requirements, and moving services.

During the pandemic CJ procured medical transport services and freezers to support efforts towards covid test samples and provide storage!



# CORPORATE PURCHASING CARD



The Corporate Purchasing Card (PCard) is designed to simplify the purchasing of goods and services. The PCards are USBank Visa cards, which may be used for authorized purchase up to \$4,999. All PCard purchases must follow State and UMB policies.

- Each school and major unit determines who should be issued the PCard.
- PCards are generally issued to administrative employees who regularly place small-dollar orders.
- PCards are issued in the names of individual employees (not departments).

## **Purchasing Card Program Administrator (PCPA) Vanessa Perrigo**

Vanessa is the primary point of contact for PCard holders, approvers, and delegates. She manages routine program activities including card issuance and closure, user setup and maintenance, and issue resolution. She quotes, "Working with a small but dedicated team, we administer the University's PCard program in compliance with all State and UMB policies and procedures".

At any given time, there are approximately 510 active Pcards across campus. This gives Vanessas the opportunity to meet and work with an incredible variety of staff and faculty members.



# Supplier Diversity Program Arnold Jolivet II Manager



- The University of Maryland, Baltimore is strongly committed to maximizing the opportunities for minority and women owned businesses in our procurement process.
- The University's Schools and Departments are also expected to seek out minority and women owned businesses as they make purchases using the procurement card and while developing their purchase order requisitions.