

UNIVERSITY OF MARYLAND
SUMMER 2024/FALL 2024/SPRING 2025
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST

(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>

TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Please attach a job description for this FWS position.

Could this work-site be considered as Community Service?	Yes _____ No <input checked="" type="checkbox"/>
UMB Department	<u>Biomaterials and Regenerative Dental Medicine</u> (Full Name of Department)
Off-Campus Agency	<u>NA</u> (Full Name of Agency- For Off-Campus Positions Only)
Address	<u>UMSOD 650 W. Baltimore Street Baltimore MD 21201</u>
Telephone	<u>410-706-3645</u>
Fax No.	_____
Work Study Supervisor's Full Name	<u>Dr. Huakun Xu</u>
Work Study Supervisor's Title	<u>Professor and Chair</u>
E-mail Address	<u>hxu2@umaryland.edu</u>
Alternate Supervisor's Full Name	<u>Erin Maurantonio</u>
Alternate Supervisor's Title	<u>Office Manager</u>
E-mail Address	<u>emaurantonio@umaryl and.edu</u>
Job Title	<u>Research Lab Assistant</u>
Job Function:	___ Technical ___ Administrative <input checked="" type="checkbox"/> Research Lab ___ Research Clinical ___ Tutor ___ Program Admin.

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail: FWS@umaryland.edu

Phone: 410-706-7347

**Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;
Baltimore, MD 21201**

Job Description Research Lab Technician/Assistant

Dr. Xu's lab UMSOD

A lab tech is required to maintain day-to-day lab functions, including maintaining inventories, making solutions, performing experiments, cell culture and data collection. These are critical tasks toward research progress, manuscripts, and in support of existing funded grants and grant applications. Lack of adequate research staff will negatively impact potential for obtaining future funding.